

**MINUTES OF A HAPPISBURGH PARISH COUNCIL MEETING
HELD AT THE WENN EVANS CENTRE ON 12th JANUARY 2015 AT 7.30PM**

Present:

Cllr Glenn Berry (Chairman), Cllr David Mole, Cllr George Siely, Cllr Kirsty Ritchie, Cllr Thomas Love, Cllr Robert Fleming, Cllr Clive Stockton

**Jo Beardshaw (Clerk)
20 members of the public**

1. **To consider apologies for absence.** None
2. **To receive Declarations of Interest on agenda items.** None
3. **To agree the minutes of the meetings of Happisburgh Parish Council held on 10TH December and matters arising** (for information only). The minutes were agreed.

4. Reports

4.1 The Chairman's report.

The Chairman noted that the Parish Council had been asked for two letters of support. Firstly NNDC had asked that the Parish Council write to them to confirm that the current planning application was the Parish Council's 'preferred option'. Secondly, the Lighthouse Trust had asked for a letter of support for the works which the Trust intended to undertake. The Parish Council **AGREED** to both letters of support, which **The Clerk** would put together.

The Chairman also noted that Sarah Scott and Marcus Vergette were currently looking for a steering group for the 'Tidal Bell' project and that another meeting was being planned for Tuesday 27th January at 7pm

4.2 District and County Councillor reports:

District Councillor Lee Walker had sent her apologies
County Councillor Eric Seward had sent his apologies

4.3 Police report.

The PCSO had been unable to attend the meeting, but had reported that since the previous meeting there had been one crime reported from the area, that of the theft of glass from a convex mirror used to manoeuvre out of a driveway. This had taken place between the 8th and 9th of December. The Police had also noted that they were aware that there had been issues with vehicles parking at the old CoastWatch Site and leaving lots of rubbish in the area. The police were carrying out checks of the area in the evenings to deter this. In addition, there had been an issue with three vehicles racing through the village at around 10pm. The Police asked any members of the public with any information on this to contact them

4.4 Car Park report.

The Chairman confirmed that the car park was working well and that, having received two quotations for grass cutting, the grass cutting would now be done by SIM Home Improvements (Shaun), who had capped the price per cut at £150 and this would include cutting the grass within the playspace area. The **Chairman** agreed to speak with Shaun again to confirm how often he thought that he would need to cut the grass. He also noted that the Parish Council had sold some season tickets for the car park.

4.5 Pavilion and Playingfield report.

Kirsty Ritchie informed the Council that she had chaired a meeting the previous week. The Pavilion had recently had two doors mended, which would be paid for by the Parish Council. She noted that the youth football was going well but that the adult football was struggling a little. She asked the Clerk to update the Council on the proposed dog ban. The **Clerk** explained that a new type of dog order had recently been introduced, which involved a lot of paperwork and time and that she would speak with James Wilson at NNDC again for an update

4.6 Allotments report

Mr G Siely reported that he had taken in half of the money for the allotments and would work towards getting the rest. He also noted that there remained allotments empty

4.7 Wenn Evans Centre report

David Mole explained that some electrical work had been undertaken at the Wenn Evans Centre, and that the new lights were slightly brighter outside, which he hoped would deter the children who are causing trouble in the car park. He noted that the committee had nearly finished their improvements to the centre, and that sadly they had lost the indoor bowls team. He noted that an issue had arisen where a party of teenagers who had booked the hall became disruptive and caused damage, which had not been covered by the deposit. Kirsty Ritchie recommended that the deposit be increased. Upon request, **Dave Mole** agreed to check the timers on the Wenn Evans lights.

4.8 Playspace and beach cleaning report (by Rosemary Munday)

- *Our application to the Victory Housing Trust Community Fund for a grant of £5,000 was successful and this money is now in the PC's bank account.*
- *A letter for donations was sent out to local businesses and to date £270 in donations has been received. The letter also generated a great response from local magician Chris North who offered to put a show on free of charge. The show 'A Night of Mystery – featuring the Victorian Conjuror' is being held in the Wenn Evans Centre on Friday 6th February, doors open at 7.15pm (show 7.45pm) and tickets are £5. There will be refreshments and a raffle and all proceeds will be profit as Ian Chaney has kindly offered to pay for the hall. Tickets available from the Post Office or from Rosemary (650137). Several local businesses have already donated raffle prizes and any more will be gratefully received.*
- *Two further grant applications have been made through Norfolk Community Foundation, one for the Birketts Fund (potentially £2,000) and the other for the Shelroy Charitable Trust Fund (potentially £5,000). The decisions on these grants will not be known until the end of February/mid March.*
- *A notice will be placed in the village newsletter, the Play Space website and the FaceBook page offering local residents the opportunity to contribute towards a tree or seat in the area in memory of a loved one.*
- *We have now had a quote for groundworks from Matthew Williams and a further quotation should be received in the next few days. Once we are ready for the work to commence the sub-committee will be able to make an informed choice after reviewing all quotes.*
- *A sub-committee meeting was held on Thursday last week (Cllrs Glenn Berry, Dave Mole and George Siely were present) and the way forward for the project discussed. We have raised a massive £17,300 in grant funds and when this is added to donations and Parish Council contributions means we currently have £25,034.11 towards this phase of the project. There was a contingency and an optional cost for steel shoes incorporated into the grant applications and if these are removed there is a shortfall of £5,337.*
- *We are asking if the Parish Council would allocate a further £5,000 from the car park fund as the remaining £337 should be covered by the fundraising activities. This would mean work could commence at the beginning of March and allow the Play Space to be up and running by the May half-term or possibly even as soon as Easter. If we were subsequently successful with the grant applications that have been submitted then up to £5,000 could be returned to the Parish Council to be reallocated to another cause.*

- *If the Parish Council decides not to allocate £5,000 or we are not successful with our two grant applications then we will have to wait until other suitable grant funds are open and submit further applications. Unfortunately due to the length of time funds are generally open, their review periods and the dates that panels sit it is highly unlikely that the Play Space would be able to access further funding in time to have the Play Space ready for summer 2015.*
 - *We have worked hard and been successful with our grant applications to date for two reasons:*
 - *because we have chosen funds carefully and ensured that we have met their criteria;*
 - *because we have a huge volume of evidence from children and the community that they want the Play Space.*
 - *We are asking the Parish Council to release some of the car park funds it has available to see this project happen this year – if we are successful the money will come back, if not the Parish Council will have invested in facilities for the young people of the parish.*
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Following the playspace report, and after discussion, the Parish Council **AGREED** to earmark an additional £5,000 for the playspace so that the committee could go ahead and ensure that the playspace is ready for the Spring / Summer 2015. The Council confirmed that if the donation was not required it would be brought back within unreserved funds. The Chairman thanked Rosemary Munday for all of her hard work.

Thomas Love suggested that other businesses within the village would benefit from the playspace and could perhaps be asked for a donation. In particular, he felt that the tea room enjoyed a monopoly on catering around the car park / play area / beach and that the Parish Council ought to look towards an ice cream van or catering van who would be in a position to generate funds. Councillors noted that if the Parish Council encouraged this idea they would need to first ensure that the village shop did not feel that they would suffer in any way. It was **AGREED** that the Chairman would speak with the shop proprietors before any further action took place

5. Adjourn the meeting for public session / comments on planning applications and any other matters

Happisburgh Youth Football club asked for some Parish Council funding for their club to continue. After discussion, it was **AGREED** that the Parish Council would donate (from parish Council funds) £450 to the Youth Football.

A member of the public (Louise Brooks) explained that she intended to put forward a request for funds at the next meeting for the Happisburgh Coastwatch

Reconvene the meeting (8.20pm)

6. Agenda items

6.1. SAM2 speed signs / Parish Partnership. Possibly sharing SAM2 with Lessingham. The Clerk outlined the details of the SAM2 signs. Councillors discussed that they felt that they needed to try traffic down in the village. It was **AGREED** that the Parish Council would apply for a SAM2 sign by using the £2,500 which had previously been earmarked for the school car park, but was no longer required. Whilst the Parish Council were very keen to expand the school car park, the money had been earmarked for some years and the school had been reminded of the existence of the funds. The Parish Council did, however, make clear that if the school should at any point wish to consider car park expansion plans again, and applied to the Council for funds, the request would be looked upon favourably

- 6.2. Charles Summers Trust – confirmation of Parish Council representative until 2017. The Clerk explained that Carol Palfrey had contacted her to note that she had not been confirmed in post in 2013 but would be prepared to continue the role until the end of the four year term: ie until 2017. The Council **AGREED** this
- 6.3. Set theoretical precept for donation from car park account to Parish Council account. After reviewing the figures and budget for 2015/2016, the Parish Council **AGREED** that they should set a theoretical precept of £7,000 which would be transferred in April and October 2015 (£3,500) from the car park fund to the Parish Council fund
- 6.4. Confirmation of nil precept (signature required from three Councillors). Confirmed and signed
- 6.5. Freedom of Information scheme. Review. **AGREED**
- 6.6. Footpath on Beach Road. The Chairman explained that he had been working with Clarenco regarding the possible lease / rent / purchase of the land beside Beach Road. The Council **AGREED** to give the Chairman permission to meet with representatives from Clarenco and to make agreements with them subject to Parish Council approval
- 6.7. Meeting dates 2015. These were reviewed and confirmed

7. Financial Matters

The following cheques were authorised and signed:

- 7.1. PC Account. Chq no 594. Mr Andrews. Pavilion work. £147.00
- 7.2. PC Account. Chq no 595. Clerk salary and expenses. £504.48
- 7.3. PC Account. Chq no 596. Dean Ellis. Playing field cut. £100
- 7.4. PC Account. Chq no 597. CANCELLED
- 7.5. PC Account. Chq no 598. Pavilion and Playing Field Trust. £300
- 7.6. PC Account. Chq no 599. Janet Thompson. Stitch and Bitch. Mary Trett bench. £200
- 7.7. CP Account. Chq no 60. Jason Langford. January pay. £418.50
- 7.8. CP Account. Chq no 61. Jason Langford. February pay. £378.00
- 7.9. CP Account. Chq no 62. Katharine Yuill. November / December pay. £92.50

8. Planning applications

- 8.1. None NNDC. PF/14/1659. Barron Lodge, Grub Street. Demolition of existing dwellings and art gallery and erection of 3 detached 2-storey replacement dwellings and detached garages. **This application had been withdrawn.** The Parish Council asked the **Clerk** to highlight potential sewage concerns with NNDC

9. Planning decisions noted

- 9.1. NNDC. PF/14/1005. Foreshore Beach. Removal of debris, redundant structures and materials and re-alignment of rock sill sea defense to upper foreshore. Permitted. Noted

10. Items for the Parish News

- 10.1. Bottle bank update
- 10.2. Donations
- 10.3. Youth Football

11. Correspondence and Circulars for information and action

- 11.1. Grub Street Closure 15th to 19th January. Noted
- 11.2. Highways Engineer. Response regarding request for additional Wenn Evans signage. The Clerk had emailed all Councillors asking for recommendations as to where signage could be positioned. The Council asked the **Clerk** to research costings of a large sign on the back of the Wenn Evans Centre: 'Coach park for beach'. In addition, the **Clerk** was asked to speak with the Highways Engineer to ask for 'Coach / Bus Park' signs around the village.

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11.3. CPRE Standard light pollution clause included in planning responses. The Parish Council agreed that the Clerk should include this wording in all future planning responses

12. Any other business

None

13. Date of next meeting – Monday 9th March 2015

The meeting closed at 9.10 pm

Initials.....