

**MINUTES OF A MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 9th SEPTEMBER AT 7.30PM**

Present:

Cllr Glenn Berry (Chairman), Cllr David Mole, Cllr George Siely, Cllr Thomas Love, Cllr Kirsty Ritchie, Cllr Robert Fleming, Cllr Cubitt Siely

**Jo Beardshaw (Clerk)
18 members of the public**

- 1. To consider apologies for absence.** Apologies had been received from Cllr Clive Stockton and Cllr Kim Holt
- 2. To receive Declarations of Interest on agenda items.** None were received
- 3. To agree the minutes of the meeting of Happisburgh Parish Council held on 8th July and matters arising** (for information only). The minutes were agreed.

The Chairman informed the Council that County Councillor Edward Foss had resigned from his position, and that at this stage he did not know the date of an election for a new County Councillor

4. Reports

4.1 The Chairman's report. The Chairman reported that he had had various discussions with NNDC about moving the rock closer to the cliff edge. The Chairman asked Malcolm Kerby to update the Council on a meeting which he had recently attended at NNDC. Malcolm explained that he had met with Natural England with regards to potentially moving the rock. Malcolm reported that Angie Fitch-Tillett would be having a meeting with Brian Farrow and would talk about the rock rearrangement when she attended the November PC meeting

The Chairman went on to inform the Council that Chris Lomax at the caravan park would be holding a public exhibition of his plans in the Church Rooms later in the month

4.2 District and County Councillor reports:

District Councillor Walker informed the Council that a refuse contract had been awarded and that from 2014 glass recycling would be undertaken on a domestic level, ie that bins would be provided to each household for glass. This would impact Happisburgh because of the anticipated lack of income from glass recycling. The village could retain the bottle banks and privately recycle glass, but inevitably would not receive the same income in future years. This would affect the PC precept

District Cllr Walker had spoken to the planning officer, Gary Linden regarding the planning for the wind turbines (on the agenda) and informed the Council that the plans would automatically go to the planning committee.

Regarding the by-election for a new County Councillor, District Cllr Walker expected that this would be at least 6 weeks off.

4.3 Police report.

Since the July meeting (and up to the 16th of August) there had been two crimes committed:
14th July- theft of a security camera from Rollesby Way.
1st June- 14th July - criminal damage to a motor vehicle at The Street.

Councillors commented that they would like to question the PCSO about the statistics, which did not seem to reflect crime in the area, and asked the Clerk to request the PCSO's presence at the November meeting

4.4 Car Park report.

The Chairman reported that the contract for the mowing / strimming was still out, and that he would chase it up. He also informed the Council that there were potential problems with the new bins because people were using them as a tip. Over the previous weekend, the bins had been filled with duvets (for example). The Clerk was asked to speak to Jason Langford to get an idea of when the rubbish was being dropped off so that CCTV could be used to identify the person

4.5 Pavilion and Playingfield report.

The Chairman had received a telephone call from Mike Trivett, who had informed him that the Playingfield currently had £127.85 in the bank, and that all the clubs had enjoyed a good year.

The Council agreed to pay for strimming / hedge cutting for as long as necessary at the car park and playingfield. Cllr Love kindly offered to hedge cut where possible to keep costs down

4.6 Allotments report

Cllr G Siely noted that there was one allotment which had not been touched and that he had asked the Clerk to write a letter to the tenant. He recorded his thanks to Cllr Love and the Chairman for their help maintaining the allotments

4.7 Wenn Evans Centre report

Cllr Mole explained that the Wenn Evans Centre had around £4,500 in the bank. He also informed the Council that a cricket ball had broken a window of the centre, and that he had asked Stalham Glass to come and fix it. Once an invoice had been received, the Council would consider whether to pay the invoice themselves, claim from the Cricket Club or make an insurance claim

4.8 Playspace report

Rosemary reported that the Playspace committee were grateful to have received cheques from a bingo event organised by Jan Newall (£300), from Phil and Sandra (Happisburgh Owls) for £100, and a cheque from the Thomas Marshall Memorial Tower Admissions Fund – the project was chosen by John and Carol - for £176.63. She noted that this would be enormously helpful when applying for the next round of grants; to demonstrate that the community is backing the project. Rosemary noted how grateful she herself, the Playspace team and the Parish Council are to have received these generous donations

Over the summer, Rosemary reported that herself and other litter/metal pickers had collected little, but that they would continue with small general litter picks as required. The signed land transfer document was currently being submitted to the Land Registry by the solicitor. Norfolk Community Foundation had released the grant funds to the Parish Council's bank account. Alternative quotations on both the metal bow top and wooden fencing had been received and the sub-committee would place an order this week under the delegated authority given at the last meeting. Rosemary noted that she is still awaiting the 'Licence of Alteration' from Martin Green at NNDC re the changes to the fence on the southern boundary of the car park but he has promised this will be done asap!

Rosemary and Leonie attended a RoSPA Playsafety Course and are both now certified to undertake routine playground inspections – this is not the annual inspection undertaken by RoSPA, which will still be required.

The rape crop has now been harvested and Rosemary and Leonie would be working with Cllr Love to get the area ploughed and seeded. Before the seeding takes place a community event would be organised to clear stones from the playspace land.

5. Adjourn the meeting for public session / comments on planning applications and any other matters

Frances asked the Council about local footpaths. Cllr Love responded that he believed that NCC might cut footpaths again in 2014. He noted that it was frustrating that farmers still retained footpaths in good order, whereas NCC have not cut many of their footpaths for some years now.

Bryony noted that in the police report it had not been reported that some pallets had been stolen from her land. The Chairman recollected that this had been mentioned in the July minutes. Bryony informed the Council that she holds various bonfires for communal activities as she wishes

It was reported that there is an old bin on the beach which needs removing. Rosemary noted that she had informed Russell at NNDC of this, and that he had promised to arrange for its removal

6. Agenda items

- 6.1. PC grant from NNDC. The Chairman noted that Rob Goodliffe from NNDC had written to the Council informing them that it had been decided that the second part of the grant for the car park would not be awarded, on the grounds that the car park should be able to manage without the second part of the grant
- 6.2. Rospa Play area inspection. The report had been received and flagged up nothing urgent. The Chairman would look over the report for any work that required undertaking
- 6.3. Flood investigation report. This report had been received by Graeme Taylor. Various Councillors and members of the public agreed that this report, which had taken a huge amount of time to write, was not very informative or useful. The Chairman informed the Council that Graeme Taylor was trying to form a meeting in September to discuss the report. Fiona had been given various information, and had had various discussions with Graeme Taylor, as had other people in the village, and all agreed that he had some ideas and suggestions, but that none were in the report. Cllr Fleming was able to offer some information and advice, and the Chairman asked if he would be willing to attend the meeting with Graeme when it was organised, to which he agreed
- 6.4. New Standards Regime. The Clerk explained that, due to some questions and queries nationally about the new Standards Regime, there were plans for meetings regarding the standards regime. Councillors did not wish to attend such a meeting, but the Chairman noted that he would attend a seminar at another location if the opportunity arose. The Clerk would respond to NNDC accordingly

7. Financial Matters

The following cheques were authorised and signed:

- 7.1. PC Account. Chq no 550. Confirmation of cheque details as per July meeting: Community Heartbeat Trust. Defibrillators. £3,850
- 7.2. PC Account. Chq no 551. Clerk salary and expenses. £404.10
- 7.3. PC Account. Chq no 552. Playsafety Ltd. Annual inspection. £78 inc £13 VAT
- 7.4. PC Account. Chq no 553. Mazars. External audit. £240 inc £40 VAT
- 7.5. CP Account. Chq no 25. Jason Langford September salary. £750
- 7.6. CP Account. Chq no 26. Clerk salary for 6 months. £500
- 7.7. CP Account. Chq no 27. Jason Langford October salary. £775
- 7.8. CP Account. Chq no 28. NNDC. Waste and recycling service. £459

Cllr Love confirmed that Jason Langford's salary would drop again to £15 per day from £25 for November

8. Planning applications

- 8.1. PF/13/0806. Landa, Short Lane. Conversion of detached garage to habitable accommodation. Parish Council responded 'no objection' on 25.07.13
- 8.2. PF/13/0963. Land at The Chimneys, Ostend Road, Walcott. Installation of two wind turbines with a hub height of 30m and overall height to blade tip of 45m. No objection
- 8.3. PF/13/0914. Land adjacent 2 High House. Conversion of redundant agricultural building to residential dwelling. Parish Council responded 'no objection' 12.08.13

9. Planning decisions noted

- 9.1. PF/ NMA1/11/0268. 34 Coronation Close. Non-material amendment request for erection of enlarged porch. Permitted
- 9.2. PF/13/0246. Seadrift, Doggetts Lane. Erection of front and side extensions. Permitted
- 9.3. PF/13/0220. Paddock View, Grub Street. Removal of Condition in order to permit occupation without complying with agricultural occupancy restriction. Permitted
- 9.4. PF/13/0718. Barron Lodge Cottage, Grub Street. Erection of single-storey rear extension. Permitted
- 9.5. LA/13/0777. Holly Farm, Whimpwell Green. Alterations to barn to facilitate conversion to holiday accommodation and internal alterations to kitchen. Permitted
- 9.6. PF/13/0775. Holly Farm, Whimpwell Green. Conversion of part of barn to one unit of holiday accommodation and alterations of vehicular access. Permitted

10. Items for the Parish News

- 10.1. The dog show in 2012 raised £4,275 for village defibrillators. Two defibrillators have now been purchased, and with the leftover funds it is planned that some people will be able to receive training on the use of the defibrillators. A defibrillator is a machine that delivers an electric shock to the heart when someone is having a cardiac arrest. For the machines in the village, it will be possible for members of the public to use the defibrillators using the advice from the ambulance service on the telephone, and step by step instructions from the defibrillator

11. Correspondence and Circulars for information and action

- 11.1.NNDC. Nick Baker, Corporate Director, and Cllr Angie Fitch-Tillett, Portfolio director for Coastal Issues, to attend PC meeting on 11 November 2013. Noted
- 11.2.NNDC. Marine planning. Meeting dates. The Clerk explained that she had spoken to Rob Goodliffe who would be formulating a response with the members of the Coastal Forum on the 1st of October. If Councillors wished to attend they would be welcome
- 11.3.NNDC. Would the Parish Council like to invite a member of NNDC Housing team to speak at the next meeting and to discuss Exception Housing Schemes in the village. The Council agreed this

12. Any other business

Cllr Fleming informed the Council, in his role as link Governor / Parish Councillor, that the school had an acting Headmistress in place with some new staff. They were also planning to build a new classroom. He reported that the plans for the new Council would be with the Parish Council at the next meeting

13. Date of next meeting – Monday 9th September

The meeting closed at 8.55pm