

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL
HELD AT THE WENN EVANS CENTRE ON 12th July 2010 at 7.30pm**

Present:

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Peter Gore, Cllr Kim Holt,
Cllr Thomas Love, Cllr Roger Mason, Cllr Dave Mole, Cllr Kirsty Ritchie,
Cllr Cubitt Siely, Cllr G Siely, Cllr Clive Stockton
County Cllr Paul Morse**

**Sally Gill (Clerk)
Malcolm Kerby
9 members of the public**

1. Apologies for Absence.

Apologies for absence were received from Cllr Carol Palfrey and PCSO Dack.

2. Declaration of Interest on Agenda Items.

Jane Archer, Cubitt Siely, Thomas Love & Clive Stockton all declared an interest on Item 3 the Pathfinder Project.

3. Pathfinder Project

Rob Goodliffe and Rob Young from NNDC gave an update on how the project is progressing.

Trimingham Village Hall The village Hall would be lost within the next 25 years therefore the Pathfinder are facilitating re-location, initially plans for costing are being drawn up and will then progress to land purchase. The village will be fundraising towards the cost of the new hall.

Beeston Regis The removal of debris has been completed and under budget.

Business Advice Project The project has been launched with the first businesses having signed up. Later business plans will be drawn up and grants will be looked at for the later stages.

East Coast Marketing This project to help promote East Norfolk tourism has begun, with an action plan being drawn up.

Happisburgh

1. Coastal Heritage. The Project Officer has commenced work. There will be a free Archaeological Research Skills Day on 17th July.

2. Beach. Beach debris will be removed to make the beach safe and to improve and tidy up. A temporary replacement beach ramp is being considered. Longer term when some of the land on Beach Road and the old car park are cleared, this could be an open public space possibly with a car park, new toilets and new cliff paths. Ownership of the car park would need to be established.

3. Beach Road. Bruton Knowles consultants have been engaged for property negotiations. An Acquisitions Policy needs to be in place, this is being developed at the moment, although there is a complication concerning a Planning policy adopted in 2008. The first valuations are about to be carried out.

4. Manor Park Caravan Park. The caravan park is receiving help from the Business Advise project. An interim solution and a longer term site relocation are both being looked into.

NNDC are arranging a meeting with Norfolk RCC to see if they can help in any way with the project. Rob Goodliffe will attend the next Parish Council meeting in September.

4. **Public Participation**

It was **RESOLVED** to close the meeting for public participation.

No members of the public wished to speak.

The meeting reconvened.

5. **Minutes of the Happisburgh Parish Council Meeting held on 17th May 2010**

The minutes of the meeting of Happisburgh Parish Council held on 17th May 2010, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

Matters Arising for information not included on agenda

Glenn is still awaiting to hear from NCC Highways about the lack of road sweeping in Lanterns Lane.

The parking problem for the Church tea rooms has been resolved.

6. **Report from District & County Councillors**

County Cllr Paul Morse gave a short report as follows:

Unitary Status is not going ahead and Councils must work together to protect services. There are going to be severe financial cutbacks with some hard decisions on where services are to be restricted.

There was no report from District Cllr Lee Walker. District Cllr Clive Stockton advised that NNDC will also be affected by severe financial cuts.

Paul Morse left the meeting.

7. **Police**

7.1 Crime Report

PCSO Dack provided a report for the meeting, advising on the following crimes:

A bench from the Bowls Club has been destroyed. The Police had received reports of youths congregating at the Wenn Evans in the evening and sometimes not leaving until the following morning. Recently tents have been pitched and rubbish has been left on the cricket pitch. Glenn will liaise with PCSO Dack about this issue and urged everyone to report any incidents. As tents have been pitched it was suggested to look at the Playing Field Trust agreement, regarding camping, held by Carol Palfrey.

7.2 Other Police Matters

There were none.

8. **Financial Matters.**

8.1 Current bank balances were noted. VAT has been refunded for 09/10 and the bottle bank recycling credit has been received.

8.2 Wenn Evans and the Playingfield contributions towards the Insurance has previously been 3/10th each of the total amount due, with the Parish Council paying 4/10th. It was **AGREED** that Wenn Evans and the Playingfield would contribute £400 each, due to be paid at the end of March 2011.

8.3 The following cheques were **AGREED** and signed:

| | |
|--|---------|
| Sally Gill - Clerks pay & exp: June/July | £219.36 |
| HMRC – Clerks tax June/July | £40.00 |
| NNDC – emptying 2 dog bins 10/11 | £164.97 |
| Cricket Club donation towards Insurance | £350.00 |

8.4 Request for a donation has been received from Victim Support and Norfolk Accident Rescue Service. Donations have been agreed for this year, therefore will be looked at when the budget is set for next year.

8.5 There were no other financial matters.

9. Pavilion & Playingfield

Glenn advised that it would be possible to move the play area and have a Safety Inspection. After a lengthy discussion regarding safety of the play area during cricket matches it was **AGREED** to close the play area for the two afternoons that cricket matches take place. Signs will be put up advising not to use – Kirsty will prepare the signs. This will be monitored during this years cricket season. Family rounders is due to start on 23rd July, £1 per person or £3 per family. There will be a fund raising evening at the Lighthouse Inn on 28th August. The next quiz night will be on Friday 15th October. Dave and Jane will carry out risk assessments in the next few months.

10. Planning

10.1 Planning Applications

PF/10/0563 Erection of side/front extension at 18 Doggetts Lane. No objections

10.2 Planning Decisions

PF/10/0563 Erection of side/front extension at 18 Doggetts Lane. Permission granted.

10.3 Minerals & Waste LDF Core Strategy & Management Policies Development Plan – Publication of Pre-Submission Document – consultation on soundness. No comments to be made.

10.4 Broads Authority LDF – consultation. No comment to be made.

10.5 i) The LDF Site Specific Proposal Document – (the NNDC plan to 2021) is finished. It can be viewed at a public exhibition at NNDC on 19th July.
ii) Shoreline Management Plan – this document has been out for consultation - Malcolm Kerby has arranged a meeting at the Church on Friday 16th July to obtain residents views.

11. North Walsham & Dilham Canal Trust

George attended the recent meeting and handed out leaflets setting out challenges, progress and restoration projects. He advised that they are looking for more volunteers.

12. Correspondence and Circulars

12.1 To receive correspondence and agree action:

1. Letters of thanks for donations have been received from NWACTA, Friends of Happisburgh Lighthouse, Church Newsletter & CAB.
2. Receipt was noted of Norfolk RCC Signpost newsletter, Norfolk Link for May & NALC coffee/drop in on August 3rd at Rollesby.
3. NNDC – are holding a Green Build event at Felbrigg hall near Cromer on 11th & 12th September.
4. NCC – Fire & Rescue Draft safety Plan 2011/14 – no comments.
5. A Town Councillor from Loughton, Essex has offered to donate 3 pictures of Happisburgh to the Parish Council – it was **AGREED** to accept.

12.2 To note correspondence received since 5th July.

1. Allotments. Glenn has received a complaint about the state of the allotments and suggested an inspection is carried out. Peter had written to some tenants a few months ago advising they need to be tidied up. It was **AGREED** to set up a working party and hold a meeting with all allotment holders prior to the next Parish Council meeting. The working party will consist of Peter, George, Cubitt & Dave.

13. Date of next meeting – **Monday 13th September 2010 at 7.30pm.**

There being no further business the meeting closed at 9.55pm.

Signed.....Date.....