

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL  
HELD AT THE WENN EVANS CENTRE ON 13<sup>th</sup> September 2010 at 7.30pm**

**Present:**

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Thomas Love,  
Cllr Dave Mole, Cllr Carol Palfrey, Cllr Kirsty Ritchie,  
Cllr Cubitt Siely, Cllr G Siely, Cllr Clive Stockton  
County Cllr Paul Morse & District Cllr Lee Walker**

**Sally Gill (Clerk)**

**Malcolm Kerby**

**14 members of the public**

**1. Apologies for Absence.**

Apologies for absence were received from Peter Gore, Kim Holt & PCSO Dack.

**2. Declaration of Interest on Agenda Items.**

Jane Archer & Cubitt Siely declared an interest on Item 3 the Pathfinder Project.

**3. Pathfinder Project**

Brian Farrow, Rob Young and Rob Goodliffe from NNDC attended the meeting and gave an update on the Pathfinder Project. The priority order for works is the Beach Road houses, the ramp and car park and then beach debris removal.

**Beach Debris Removal Project**

Brian Farrow reiterated that following the public open day in April the public opinion is to remove any debris that is an eyesore and hazardous. The project will evaluate the scope of debris to be removed, look at options for removal and consider re-alignment of sea defences. It is proposed to remove the old ramp, revetment, inshore groynes, concrete and steel tube, to redesign the rock bund and create a new ramp down the cliff face near the car park. Debris in the water will be left due to risk and costs. The poles to be removed, previously for lowering the lifeboat, will form part of the heritage project. The beach debris removal works will be carried out after the other Happisburgh projects.

**Car Park**

The Parish Council have been asked if they wish to take the car park on after NNDC have carried out all the preparation work. It was suggested that the car park should stay within the village with either the Parish Council or another organisation such as RNLI or another charitable organisation, as it is a good source of revenue. NNDC will set up a meeting in the new year with Norfolk RCC, to benefit from their expertise, and all interested parties. Rob Young advised the car park it would possibly take 60 vehicles, Thomas Love stressed it should be large enough for the village. Bruton Knowles are currently looking at maximising land that can be obtained for the car park.

**Cliff Top Enhancement**

It is hoped that when houses are demolished the area would be an attractive open space with minimal management and may be run by a community land trust. NNDC have recently had a meeting with the Coastguard and the RNLI to discuss the possibility of some land to use for promotional purposes, the operations side already having moved.

**Beach Road Properties**

Decisions have been proposed around costings for Beach Road properties and will be presented to NNDC full council on 22<sup>nd</sup> September. The costings have been worked out using a % of the real value plus the EN12 value plus how close the property is to

the coast and discounted if it's a second home and the owner had knowledge of erosion when the property was purchased. Once purchased by NNDC the EN12 planning right will be lost. A meeting is to be arranged with NNDC and the Pathfinder Liaison Group to inform on the legislation constraints and the choices to be made by the residents affected. Information on the Pathfinder Project can be found at [www.northnorfolk.org/pathfinder](http://www.northnorfolk.org/pathfinder) and information on planning strategies can be found at [www.northnorfolk.org/planning](http://www.northnorfolk.org/planning).

#### Caravan Park

They have put forward a scoping plan to NNDC.

#### Happisburgh Heritage Group

This group is in the process of being set up with Nick Ashton giving a talk on 3<sup>rd</sup> November and a visit to St Marys Church arranged for 13<sup>th</sup> November.

Thomas Love reminded members that the main focus of the Pathfinder Project in Happisburgh is to improve Happisburgh for the future and this should be remembered when making observations. Newsletters were distributed.

*District Cllr Lee Walker & 5 members of the public left the meeting*

#### 4. Public Participation

It was **RESOLVED** to close the meeting for public participation.

Mr Greeno asked about the proposed dog bin at Cart Gap that NNDC are to provide and fund. Glenn will follow up.

*The meeting reconvened.*

#### 5. Minutes of the Happisburgh Parish Council Meeting held on 12<sup>th</sup> July 2010

The minutes of the meeting of Happisburgh Parish Council held on 12<sup>th</sup> July 2010, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

#### Matters Arising for information not included on agenda

Glenn has heard from NNDC about road sweeping and handed out the list of sweeping routes for Happisburgh. It was noted that Lanterns Lane was still not on the routes and members were reminded that anyone could contact NNDC to raise issues. There will be an item on the November agenda to deal with all unresolved issues.

#### 6. Report from District & County Councillors

County Cllr Paul Morse gave a short report as follows:

Work is to commence on the corner of Grubb Street in November with hedge removal, concrete removal and the bank will go back to improve visibility on the corner. The landowner has been informed.

The NCC Highways Rangers initiative will be starting soon where they will be out 4 times a year to carry out works such as cleaning road signs.

A new Police Inspector, Matt Dyson, has been appointed at North Walsham and will arrange to meet local Parish Council chairmen.

NCC will have to cut back their budget by 25% over the next few years.

There are to be cuts to the Connexions service.

*1 member of the public left the meeting.*

#### 7. Police

##### 7.1 Crime Report

PCSO Dack provided a report for the meeting, advising on the following crimes:

5 crimes have been reported since the July meeting. An incident of criminal damage to a fence at a property along The Street, occurred on 24<sup>th</sup> July with no witnesses and nothing further to investigate. 3 separate incidents of criminal damage occurred at the Wenn Evans Centre and Pavilion between 23<sup>rd</sup> & 27<sup>th</sup> July. Since patrols have been increased in the area the spate of damage has now stopped. On 13<sup>th</sup> September a domestic related assault occurred at Manor Park caravan site and is under investigation.

## **7.2 Other Police Matters**

There were none.

## **8. Financial Matters.**

**8.1** Current bank balances were noted.

**8.2** The following cheques were **AGREED** and signed:

Sally Gill - Clerks pay & exp: Aug/Sept	£200.10
HMRC – Clerks tax Aug/Sept	£40.00
Mazars External Audit 2010	£141.00
Rospa Play Area Inspection	£74.03
NNDC – Installation of Lighthouse Lane dog bin & emptying	£207.75

**8.3** Other financial matters:

The External Audit report has been received from Mazars with everything in order.

The budget will be agreed for 2011/12 at the next meeting and the Precept request for 2011 decided.

Carol will put a notice in the Church newsletter asking for requests for Precept donations to be received by 31st December in order to be considered at the January meeting.

## **9. Pavilion & Playingfield**

**9.1** ROSPA Annual Inspection on Play Area

The annual inspection was carried out on 30<sup>th</sup> June 2010. It was recommended to close the play area during cricket matches – this has already been carried out. The dolphin is slightly loose and needs to be monitored regularly and the motorbike has worn grass which needs to be made good. These items still need to be decided on.

**9.2** Playingfield Trust

It was noted that the Trust documents are all in order with no need for any further action. It was also noted that Trusts are in a position to obtain grant funding and a request to consider a youth shelter was made. This will be discussed further at the next meeting. The Police have advised that the trees are cut back to make the Pavilion more visible. This will also be discussed further at the next meeting.

**9.3** Bowls Club

It was noted that cardboard rubbish was being placed in the wrong place and that dog fouling was still an ongoing problem.

## **10. Planning**

**10.1** Planning Applications

PF/10/0793 Erection of two storey side extension & single storey front & rear extensions at 5 School Common Road. No objection.

PF/10/0931 Use of land for siting mobile home with lean too extension, storage container & formation of access at land adjacent to Cleveland Cottage, Beach Road. No objection subject to a temporary licence being granted.

PF/10/0958 Retention of timber garage at 5 School Common Road. No objection.

### 10.2 Planning Decisions

There were no planning decisions.

### 10.3 Other Planning Matters

Notification of Camping & Caravan Club extended rally at Whittletons Farm 22/7/11 to 19/8/11 – max 50 units.

## 11. Wenn Evans

Dave Mole presented the unaudited accounts for the Wenn Evans Centre for 2009/10 Thomas Love commented that the village hall has done very well and suggested a wind turbine to cut electricity costs. Dave will discuss this with Thomas.

## 12. Lighthouse Trust

The Trust no longer has a representative from the Inshore Fishermans Association therefore the Parish Council **AGREED** to appoint Cedric Cox as a trustee. The Clerk will contact the secretary of the Lighthouse Trust to advise the appointment.

## 13. Allotments

The working party have not yet had an opportunity to arrange a meeting. Glenn will ensure it is arranged soon.

## 14. Meeting Dates for 2011

A list of dates for the Parish Council meetings in 2011 had been previously circulated. There were no issues raised with the proposed dates.

## 15. Correspondence and Circulars

**15.1** To receive correspondence and agree action:

1. NCC – Receipt of letter advising road works to improve the corner of Grubb Street was noted.
2. NNDC – Receipt of letter advising that NNDC will no longer make the 10 grass verge cuts each year was noted. There will only be the 5 NCC safety cuts.
3. NNDC – Housing Strategy document to be circulated and views given to Glenn for response by 30<sup>th</sup> September.
4. Norfolk Police Authority – receipt was noted of Local Policing Plan.
5. NNDC – Receipt was noted of letter advising on Dog ban areas and Dogs on Leads Orders for this year. No sites in Happisburgh.
6. NCC – Receipt was noted of leaflet managing Finances.
7. NALC – Receipt was noted of Nalc annual report and August Norfolk Link.
8. NNDC – Receipt was noted of public toilet refurbishment. Work on Happisburgh toilets to commence 1<sup>st</sup> November for approx 10 days.

**15.2** To note correspondence received since 5<sup>th</sup> July.

1. North Walsham Area Community Transport – Receipt was noted of invite to AGM to be held on 20<sup>th</sup> September. No representation.
2. Stalham with Happening Partnership – receipt was noted of an outline proposal for the redevelopment of the west end of Stalham High Street – previously circulated. A response was **AGREED** to support this initiative.
3. Norfolk RCC – receipt was noted of September newsletter.
4. North Walsahm Community Hospital – events to be held outlining plans for the Hospital on 21<sup>st</sup> September at Bacton Village Hall 10am to 12.30pm and at North Walsham Community Centre on 27<sup>th</sup> September 10am to 8pm.

**16.** Date of next meeting – **Monday 8<sup>th</sup> November 2010 at 7.30pm.**

There being no further business the meeting closed at 10.05pm.

Signed.....Date.....